

SCHOOL DISTRICT OF MAYVILLE

171.1

PUBLIC NOTIFICATION OF BOARD MEETINGS

All meetings of the Board of Education shall be open meetings, except when authorized by law to be closed, and shall have proper notice prior to the meeting. Public notice shall be given by the Board President or designee to the **District's official newspaper** and to any other news media who have requested such notice. Notice shall also be given to the public through posting in various locations within District buildings and outside the Administrative Office.

The public notice shall contain the time, place and subject matter of the meeting, including that intended for consideration in a contemplated closed session. Notice shall be given at least 24 hours before such meeting, unless an emergency situation has been declared by the Board President. At that time, the President shall give at least two hours notification of the meeting.

LEGAL REF.: Section 19.84 Wisconsin Statutes

CROSS REF.: 171.2, Agenda Preparation and Dissemination

APPROVED: November 4, 1966

ADOPTED: December 4, 1966

REVIEWED:

REVISED: 7/22/68, 1/7/71, 10,21/74, 10/20/75, 12/23/91, 5/2/94, 12/4/95, 6/1/98

Signatures of School Board Members: \_\_\_\_\_

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