

SCHOOL DISTRICT OF MAYVILLE

222.1

ADMINISTRATIVE STAFF CONTRACTS

Administrative staff members shall be under written contract to the District and shall be governed by the policies developed by the Board of Education. An Administrator shall be defined as a person certified and licensed by the Wisconsin Department of Public Instruction and employed in that certification. Administrative salary, fringe benefits and other conditions of employment shall be negotiated between the Board and the administrators. Contracts for the Administrative Staff shall be for a term of two years and may provide for one or more extensions of one year each.

Vacations shall be taken within fifteen months of the year in which they are earned. This will allow the Administrative Staff two summers in which to use their vacation. Up to five days of vacation may be carried over from one year to the next. Should the Administrative Staff not be able to utilize their full vacation period within the fifteen months the Administrative Staff shall be reimbursed for vacation days not used at their current daily rate.

Administrative personnel shall receive a fixed amount to be set annually to cover in county expenses. Transportation costs and other necessary expenses on required trips outside of the county shall be reimbursed according to the administrative contract.

LEGAL REF.: Section 118.24 Wisconsin Statutes

CROSS REF.: 232, Principal (Job Description)
233, Director of Pupil Services/School Psychologist (Job Description)
234, Business Manager (Job Description)

APPROVED: March 3, 1997
ADOPTED: April 7, 1997
REVIEWED:
REVISED:

Signatures of School Board Members: _____

