

**SCHOOL DISTRICT OF MAYVILLE**

**GATE RECEIPTS AND ADMISSIONS**

Admission receipts of school events shall be controlled by the administrative staff. The District Administrator, or his/her designee, shall be responsible for the administration and supervision of all phases of school events for which an admission is charged.

Records shall be maintained to provide chronological and accounting data for subsequent review and analysis.

The Board of Education shall annually review and set admission prices for school events.

Courtesy Passes

The District shall provide courtesy passes to members of the school community designated by the Board. These passes shall be for the School District of Mayville activities listed on the pass and shall be good for one year. They may be renewed annually by contacting the office of the High School Principal.

LEGAL REF.: Sections 120.12(1) Wisconsin Statutes  
120.13

CROSS REF.: 653-Rule, Courtesy Pass Guidelines  
470, Student Fees and Fines  
662.1, Student Activity Funds Management  
684, Audits

APPROVED: March 2, 1981  
ADOPTED: April 6, 1981  
REVIEWED: September 19, 1983  
REVISED: January 20, 1986; April 7, 1997; May 18, 1998; November 6, 2000

Signatures of School Board Members:

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