

SCHOOL DISTRICT OF MAYVILLE

661.1

AUTHORIZED SIGNATURES

Checks drawn against District funds shall contain the signatures of the Board President, Clerk and Treasurer. Facsimile signatures may be used on District checks as authorized by the Board of Education by resolution. A certified copy of the resolution authorizing the use of facsimile signatures shall be filed with the District Clerk and with the public depository involved.

Building principals and the activity advisor are authorized to sign student activity fund checks.

LEGAL REF.: Sections 66.042 Wisconsin Statutes
120.15(1)
120.16(2)and (6)

CROSS REF.: 661.1-Rule, Procedure for Voiding District
Checks
662.1, Student Activity Funds Management
673, Payment Procedures

APPROVED: June 21, 1971
ADOPTED: July 21, 1971
REVIEWED:
REVISED: October 20, 1975; October 7, 1991; November 20, 2000

Signatures of School Board members:
