

SCHOOL DISTRICT OF MAYVILLE

661.2

SAFETY DEPOSIT BOX

The District Administrator is authorized to rent a safety deposit box and to execute use thereof in the name of the School District of Mayville and to amend or cancel said rent.

The District Administrator and Board of Education officers shall have authorized access to the safety deposit box(s) rented in the name of the District with full authority to:

- enter said box(es) and to make deposits therein;
- remove any part or all of the contents thereof;
- exchange or surrender the box(es); or
- in other respects represent the District.

The District Administrator is directed to provide for the security of all keys to all safety deposit boxes rented on behalf of the District. The District Administrator shall provide the bank with a current list of the names of persons authorized to have access to such safety deposit boxes. The deposit box shall not be opened unless two authorized individuals are present.

LEGAL REF.: Section 120.12(1) Wisconsin Statutes
Chapter 19, Subchapter II

CROSS REF.: 141, Board Officers
823, Access to Public Records

APPROVED: October 20, 1975
ADOPTED: November 17, 1975
REVIEWED: October 5, 1981
REVISED: November 20, 2000

Signatures of School Board Members:
