

SCHOOL DISTRICT OF MAYVILLE

671.2

EXPENSE REIMBURSEMENTS

District employees and Board of Education members who incur expenses in carrying out their authorized duties shall be reimbursed by the District upon submission of a properly completed and approved voucher and supporting receipts as appropriate. Such expenses may be approved and incurred in line with budgetary allocations and in accordance with provisions of the current employee agreement, Board policies and established District procedures.

LEGAL REF.: Sections 118.21 Wisconsin Statutes
118.24
120.10(4)
120.13(16) and (32)

CROSS REF.: 671.2-Rule (1), General Reimbursement Procedures
671.2-Rule (2) Reimbursement Procedures for Employee/Board
Member Attendance at National Conventions
Administrative Directive 671.2, Reimbursement for Meals While on
School Business
163, Board Member Attendance at Meetings and Conventions
164, Board Member Compensation and Expenses
223, Administrator Development Opportunities
537, Staff Development Opportunities
673, Payment Procedures
MEA Contract

APPROVED: September 24, 1979
ADOPTED:
REVIEWED:
REVISED: December 18, 2000

Signatures of School Board Members:
