

SCHOOL DISTRICT OF MAYVILLE

BUILDING AND GROUNDS MAINTENANCE

The Board of Education has the responsibility of providing for the proper use, safeguarding and maintenance of school buildings and grounds for the citizens of the District, who are the owners of such buildings and grounds.

A building maintenance plan shall be established and maintained by the administration and approved by the Board. This plan shall identify annual as well as long-range maintenance needs of the District and outline schedules by which such maintenance may be completed.

The District's annual operating budget shall include money for routine and emergency repairs of school buildings and equipment. "Routine repairs" are those resulting from normal wear and tear, and "emergency repairs" are those occurring as a result of fire, wind, vandalism or some other act not due to normal use by students and staff. The District Administrator and staff shall prepare cost estimates for required repairs and submit them to the Board for approval. Once each year, the Business Office shall give a full report to the Board regarding the repair work done by the maintenance department.

LEGAL REF.: Sections 120.12(5) Wisconsin Statutes
121.02(1)(i)
PI 8.01(2)(i), Wisconsin Administrative Code

CROSS REF.: 620, Annual Operating Budget
720, Safe and Healthful Facilities
721, Buildings and Grounds Inspections

APPROVED: June 14, 1972; October 20, 1975
ADOPTED: July 17, 1972; November 17, 1975
REVIEWED:
REVISED: January 7, 2002

Signatures of School Board Members:
