

Primary Primary Learning Center
Phone: 920-387-7973
Fax: 920-387-7975

July 1, 2011

Re: Bus Transportation/City Students

Dear Parents,

As part of a continuing effort to reduce traffic congestion at Parkview Primary Learning Center, your child will be eligible to ride the shuttle bus between Parkview and the Middle School at both the beginning and the end of the school day. This transportation will begin on the first day of school (Thursday, September 1) and will continue everyday throughout the rest of the year. We ask that your child walk to and from the Middle School if possible, to avoid creating more traffic congestion at the Middle School.

Shuttle busses will pick up students on Henninger Street directly in front of the Middle School. For safety purposes, once the bus is in motion it will not stop for any student who has not boarded the bus at the designated loading spot. The shuttle bus schedule is listed as follows:

Morning: Departs from Middle School at 7:40a.m.
Arrives at Parkview 7:45a.m.
Afternoon: Departs from Parkview at 2:55p.m.
Arrives at Middle School 3:00p.m.

The school district is not required to provide transportation for students living within the city. The shuttle bus service is offered as a convenience for parents and to relieve traffic congestion around Parkview. The privilege of riding the shuttle bus can be taken away for misbehavior or safety concerns. All bus behavior rules apply to students riding the shuttle buses. A plan of progressive discipline will be enforced for students violating these rules, up to and including revocation of riding privileges for the remainder of the school year. Please see your parent/student handbook for a list of bus rules and the bus discipline plan.

Please indicate on the attached form whether or not your child will ride the shuttle bus. Return the form to the Parkview School office as soon as possible. This form must be turned in before your child will be allowed to ride the shuttle bus. If you have further questions, please feel free to call 387-7973, ext. 301.

Sincerely,

John Schlender, Principal

SCHOOL DISTRICT OF MAYVILLE TRANSPORTATION

- REQUEST FOR TRANSPORTATION _____
- ADDING NEW STUDENT _____
- CHANGE OF ADDRESS _____
- CHANGE OF SCHOOL (within district) _____
- DELETE STUDENTS (leaving district) _____
- SHUTTLE BUS to/from Middle School _____

(Student's residing within the city)

Please complete, detach and return this form to Parkview office prior to the first day of school (September 1, 2011). Keep the cover letter for your reference to time of bus departure and arrival.

Shuttle Bus (city students only) Please indicate below when your child will ride the shuttle.

- _____ AM Bus to Parkview
- _____ PM Bus back to M.S
- _____ AM & PM Bus
- _____ As needed **Only**

Note: When children ride the shuttle bus only as needed, please plan to send a note for your child's teacher the day they will ride. A note to school helps to eliminate end of the day confusion and student-school-to home safety.

If your child is on the country bus route you do not need to sign up for the Shuttle Bus.

Thank you for helping us keep your child safe.

Parent Signature _____ Date _____

Submit this form to the Transportation Office to request busing, adding a student, change of address, change schools, or delete a student. Please complete all sections.

| <u>Student Name</u> | <u>Gender</u> | <u>ID #</u> | <u>School</u> | <u>Grade</u> |
|---------------------|---------------|-------------|---------------|--------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

EFFECTIVE DATE FOR START, CHANGE, OR DELETE ____/____/____

Parent/Guardian _____

Address _____ City _____ State ____ Zip Code _____

Telephone (____) _____ Cell Phone (____) _____

Submitted by _____ Date _____
(Employee Name)